

**SE MN Regional Emergency Communications Board (RECB)  
Special Meeting Minutes  
Monday, December 22, 2014 @ 1:00 pm  
Via Teleconference  
Rochester, MN**

**In Attendance:**

**RECB Members:**

***At Olmsted County EOC:***

Tom Kaase/Fillmore County  
Kari Haarstad/Olmsted County  
Jake Gillen/Rice County  
Daryl Jensen/Fillmore County  
Steve Jacob  
Rodney Peterson/Dodge County

Corky Ebeling/Steele Count

***Via Video Conference:***

Judy Storlie/Houston County  
Scott Yeiter/Houston County  
Mike Lee/Freeborn County

**Others in Attendance:**

Jackie Mines/ECN  
Tim Gabrielson/Mower County  
Matt Maas/Dodge County  
Rick Freshwater/Olmsted County  
Judy Indrelie/Olmsted County

- 1) Meeting was called to order by SEMNRECB Vice Chair Corky Ebling at 1:01 pm.
- 2) Approval of Agenda:  
**Motion by Jake Gillen, Second Rodney Peterson** to approve today's agenda. **Motion carried.**
- 3) Acceptance of RAC Minutes-November 2014:  
**Motion by Rodney Peterson, Second Tom Kaase** to accept the November 2014 RAC meeting minutes. **Motion carried.**
- 4) Approval of RECB Meeting Minutes –October 2014:  
**Motion by Jake Gillen, Second Judy Storlie** to approve the October 2014 RECB meeting minutes. **Motion carried.**
- 5) Approval of Financials – October/November 2014 – Kari Haarstad:  
**Motion by Judy Storlie, Second Jake Gillen** to approve the October 2014 financials. **Motion carried.**  
**Motion by Tim Gabrielson, Second Tom Kaase** to approve November 2104 financials. **Motion carried.**
- 6) **Open Issues:**
  - a) 2015 Final Budget  
**Motion by Jake Gillen, Second Rodney Peterson** to approve 2015 Final Budget. **Motion carried.**
  - b) Grant Updates – Indrelie
    - a) Approval to allow Indrelie to apply for grants for the region and have the Chair sign off on that contract.

**Motion by Tom Kaase, Second Tim Gabrielson** to approve Indrelie to apply for grants for the region and for the Chair to sign off on the contract. **Motion Carried.**

c) Insurance Update – Indrelie

Approval of Liability Waiver Form for 2015

**Motion by Judy Storlie, Second Jake Gillen** to approve the 2015 liability form. **Motion Carried.**

7) **New Business:**

a) RAC Updates – Yeiter:

a) Recommends to allow the State to develop /design a “one solution” standardization for receiving text messages.

**Motion by Judy Storlie, Second Tim Gabrielson** to allow the State to develop/design a one solution standardization for receiving text messages. **Motion carried.**

b) Recommend a Nex-Gen 911 sub group in the O&O/User group

**Motion by Tom Kaase, Second Jake Gillen** to authorize approval to establish a sub group for Nex-Gen 911 and let the RAC decide who members will be. **Motion carried.**

b) Combined Meeting for February 9, 2015

a) Rochester Event Center (10:00 hrs to 15:30 hrs)

**Motion by Tim Gabrielson, Second Jake Gillen** to approve financing be paid out of the grant, or Operating budget if needed. **Motion carried.**

b) Provide refreshments- See Above Motion.

c) Elect new Vice Chair – Ken Brown Olmsted County

Steele County will be taking over as Chair, Olmsted County as Vice Chair.

**Motion by Jake Gillen, Second Tom Kaase** to approve Steele County, Corky Ebeling as the RECB Chair for 2015. **Motion carried.**

**Motion by Rodney Peterson, Second Jake Gillen** to approve Olmsted County, Ken Brown as the RECB Vice Chair for 2015. **Motion carried.**

**Other New Business:**

- 1) Next combined RECB/RAC Meeting – **February 9, 2015 at Rochester Event Center – 10:00 AM.**  
Finance Committee – 9:00 AM at Rochester Event Center.
- 2) Next scheduled RAC Meeting is January 15, 2015.

Interop Conference is 4/27/2015-4/29/2015.

**Adjournment:**

**Motion to adjourn Jake Gillen, Second Rodney Peterson** at 2:17 pm. **Motion carried.**

Minutes respectfully submitted by Michelle Ridd.