

SE MN Radio Advisory Committee (RAC)
Meeting Minutes
January 15, 2015 @ 1:00 pm
Rochester Public Utilities
Rochester, MN

Meeting called to order by RAC Interim Chair Dave Pike at 1319 hours

In attendance:

Scott Rose – Dodge County
Scott McNurlin - Goodhue County
Rodney Bartsh– Wabasha County
Mark Inglett – Houston County
Dave Pike – Mower County
Blain Hentz – Wabasha County
Tim Boyer – Rice/Steele
Lyle Lorensen – Goodhue County
Kevin Torgerson - Olmsted County
Ron Ganrude – Winona County
Tim Heroff - Rochester

Judy Indrelie – Olmsted County
Rick Freshwater – Olmsted County
Randy Donahue – DECN
Nate Timm – Goodhue County
Matt Maas – Dodge County
Mike Burton – Dodge County

Approval of Agenda:

- **Motion by Tim Heroff, Second Sheriff K. Torgerson** to approve agenda. **Motion carried.**

Approval of Meeting Minutes – November 20, 2014:

- **Motion by Sheriff R. Bartsh, Second Sheriff R. Ganrude** to approve 11/20/2014 minutes. **Motion carried.**

Open Issues:

- a) Leadership Changes – Chair Election:
Motion by Sheriff R. Bartsh, Second by Sheriff M. Inglett to cease nominations and move for Dave Pike as the RAC Chair. **Motion Carried.**
Vice Chair:
Motion by Sheriff R. Bartsh, Second Sheriff. McNurlin to cease nominations and move for Nate Timm as the RAC Vice Chair. **Motion Carried.**
- b) Any Problems or Updates from anybody that is LIVE on the System – No Report.
- c) Mower County – ASR participation plan for the 14th Street Austin site – Dave Pike – Handouts submitted to group of Mower Counties amended participation plan.
Motion by Sheriff S. McNurlin, Second Tim Heroff to accept Mower Counties amended participation plan. **Motion Carried.**
- d) Interoperability Update – Randy Donahue- Still working on the Televate Study, collecting CAD data. To provide coverage assessment by County and submit a plan to the Governor to decide if we want to opt-into FirstNets build out. Coverage

review meetings have been scheduled. For those that haven't been, look for that to happen soon.

- e) Operations and Technical Committee Update – Nate Timm – There is a 'standard' in the ARMOR system – that is old and being re-written. The first draft was brought back to the group. The final draft will be brought back to the OTC for approval.
- f) Grant Update/Finance Update – Judy Indrelie (handout)
 - a. 2013 SLIGP – The entire grant remains. Ends June 30, 2016. No activity since last meeting. \$46,000.00 in this grant. \$6,377.00 is set aside for the Inter-Op Conference. About \$500.00 per County.
 - b. 2014 SHSP Grant – *New grant coming*. Federal grant. Homeland Security has given the State Emergency Communications Board \$800,000.00, of that our region will receive \$94,553.00. See handout for detailed expense breakdown.
 - c. DECN Grant – These are State dollars and will have different rules and regulations. 3ECHO training: phase one started last year, phase two will begin this year. HSEM has given MESB -Ron Robinson \$20,000 to our region for training, which we will match with \$20,000 to continue training. Radio analyzer was not an allowable cost for this grant. There is a 50% match on all equipment now for each County.

**** Joint Meeting will be held February 9, 2015. 10:00 am-3:00 pm.** The joint meeting will begin at 10:00 both the RECB and the RAC members will be at the table at the same time. There will be presentations in the afternoon for the new people to help get them up to date on happenings of these groups. Please bring as many people as you wish and be prepared to provide a two deep list of alternates. Let Judy know if you need additional invitations to this event. Location is the International Event Center – near the Rochester International Airport.

- g) State Update – Tim Lee – No Report.
- h) HSEM Update – Mike Peterson reported. Amy Lammey is now the Chair; Mike Peterson is the Vice Chair. Met and discussed the updated Joint Powers Agreement. Continue to work through that process. A planner-Scott Ritten from Region 9- has been hired to manage a Planner Grant. He will be working on a Family Assistance Center plan update for the region. There's a workshop scheduled for January 29, 2015 at the Owatonna Fire Station. That will lead into a Family Assistance Center exercise in Rochester on February 17 & 18, 2015. There is a Resource Management system that is on-line in which Counties can enter resources into this system for emergency events, in which Counties can see resources available to them. There is a rapid tag system that is currently in place and working on a task force to come up with a response team. Soon to have an operational website for the emergency managers.
- i) Radio Users Group Update – Rick Freshwater – Now meets quarterly. February will be the next meeting. Nothing to report at this time.
- j) Voice Logging – Judie Indrelie – Still working on an agreement between the members who have purchased voice logging and who wants to be involved in that purchase. Tom Canan from Olmsted County has been working on this document.

Hopeful this document will be ready to bring to the February joint meeting and have both the RECB and the RAC approve and get that in place. Maintenance goes into place again in May.

- k) Combined RAC & RECB Meeting **February 9, 2015 at 1000 hours** at the Rochester Event Center.

New Business:

- a) COM-L Certification for Mike Peterson – Submitted by Randy Donahue.
- b) Discussion and recommendation to the SE ECB regarding the 7.19 upgrade - Randy Donahue – MNDOT getting input from the regions on the direction you'd like to go with the continued system upgrades to the ARMOR backbone. Minnesota has a very robust system and the need is there to maintain that system. The next scheduled upgrade will be to go to 7.15 and expected in May of 2016. All gold elites will need to be upgraded to MCC7500. The 7.19 upgrade is anticipated to happen in early 2020. This will require much more hardware upgrades, with significant associated costs. There is a plan to skip from 7.15 to 7.19.

Motion by Tim Heroff, Second Sheriff K. Torgerson to recommend the ECN to support MNDOT on their decision to move forward with system upgrades and continue maintenance of the ARMOR system. **Motion Carried.**

- c) Anything else for the good of the group - No report.

Motion to adjourn Sheriff S. McNurlin, Second Sheriff R. Bartsh at 1417 hrs.

****No RAC meeting in January**

****Combined RAC & RECB meeting will be February 9, 2014 at 1000 hrs at the International Event Center.**

Minutes respectfully submitted by Michelle Ridd

SEMNRBB website: <http://semnrrb.com>