

MnFCP Weekly Status Report

Minnesota Department of Public Safety – MnFCP

EXECUTIVE SUMMARY Status Meeting

Status on 24 November 2014	Prior Status	Green	Current Status	Green
Green	The project is within 20% variance of the currently approved baseline for budget and schedule, and is expected to substantially meet all of the business objectives established in the startup report.			
Yellow	The project has exceeded 20% variance of the currently approved baseline for budget and/or schedule and is expected to substantially meet all of the business objectives established in the startup report.			
Red	The project is at risk of termination, or at risk of not substantially meeting the business objectives established in the startup report.			

Attendees/Invitees:

- DPS: Jackie Mines, Dana Wahlberg, Marcus Bruning, Randy Donahue,
- Televate/IG: Mark Navolio, Rick Burke, Ken Boley, Brandon Abley, Elizabeth Herring

Meeting Notes & Agenda

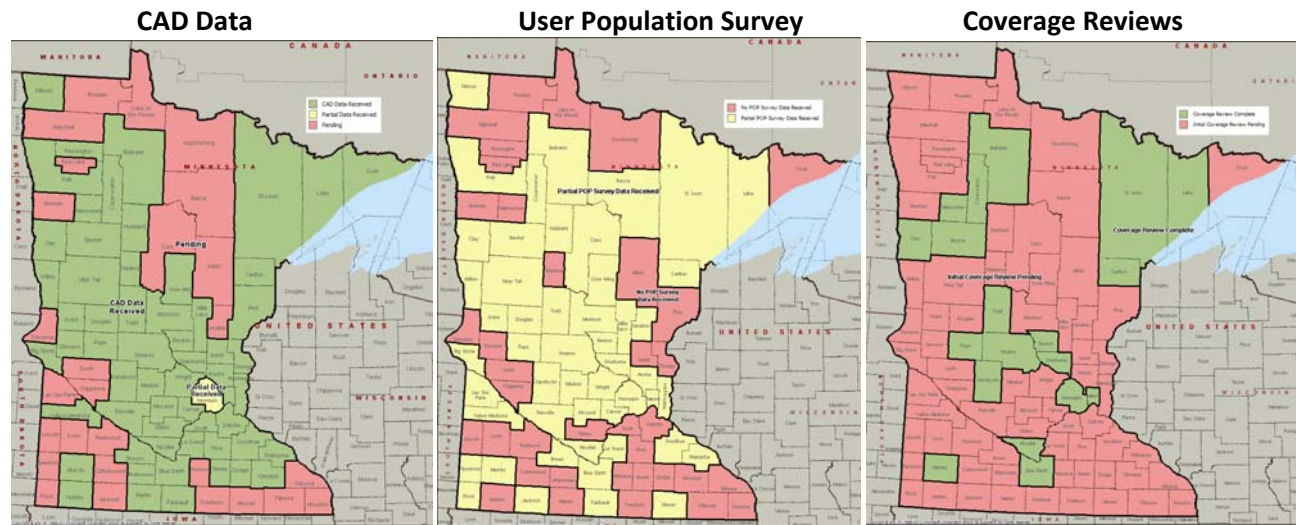
- **Task 2 – Governance (Ken):**
 - Outreach Interviews status:
 - All identified, prioritized interviews are complete, except tribal contacts
 - Outline of Governance Report distributed to team 11/14
 - Draft Delivered
- **Task 6 – MOA (Ken), Standardize Templates:**
 - Tim Lee (MnDOT) re MOA -- Call completed (with Shane), documents delivered
 - Jim Johnson (MN.IT) re MOA
 - Per 8/7 call, forwarding sample JPA used for asset sharing (not yet received)
 - Asset sharing w gov't is fine but probably problematic if the asset was commercialized via a private partner, OAG has usually resisted; he will go back to OAG for specific opinion.
- **Task 12 – Additional Projects**
 - **FirstNet RFI:** FN RFI Response: Final submitted to the FirstNet
 - **FirstNet Public Notice:** Final submitted to the FirstNet
 - Documents to be published on the MnFCP webpage
 - <https://dps.mn.gov/divisions/ecn/Pages/broadband.aspx>
- **Task 4 – Education and Outreach:**
 - Training Modules have been defined:
 - *What is Wireless Broadband* – **Delivered & Posted**
 - *LTE Technical Review (Deep Dive)* – **Delivered (under review)**
 - *Public Safety Broadband for the PSAP* – Pending
 - Network Requirements (just before Phase 2) – Pending
 - Newsletter – “Coverage Assessment Process” – **Delivered**
 - Newsletter: “**Outcome of FirstNet Consultation**” – **Delivered**
- **Task 5 – Stakeholder Entities & CAD Data Status**
 - **User POP+ Survey:** After surveys are sent, Televate will follow up with recipients to accelerate the response rate
 - Outreach to all county PSAPs is in progress to assess the points of contacts for all first responders
 - Follow up with Bruce West to enlist the help of Regional Fire Marshals

Minnesota Public Safety Wireless Data Network Requirements Project

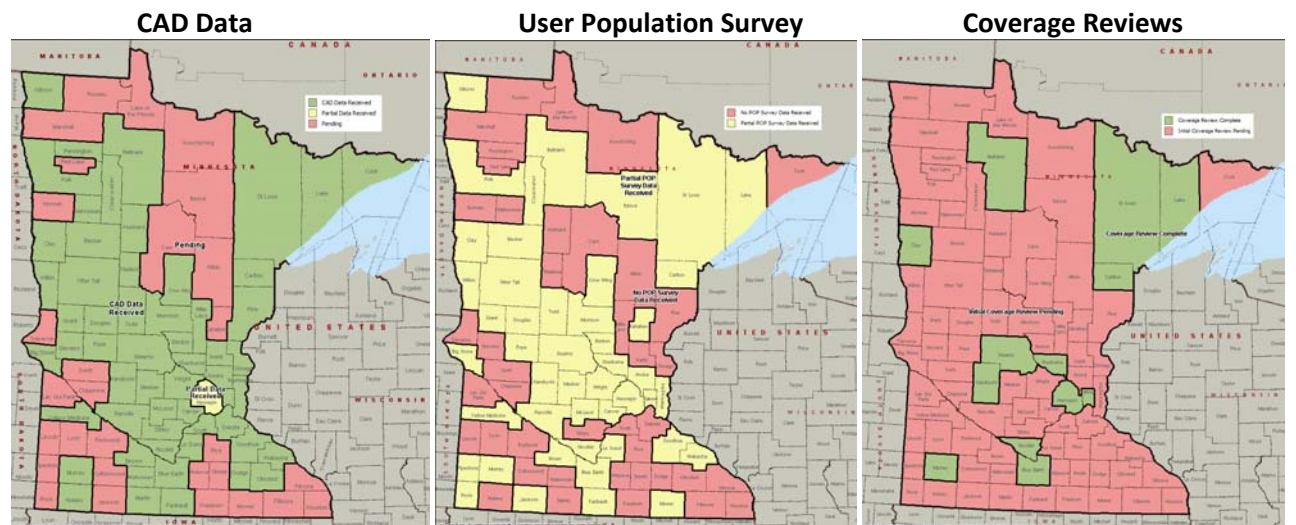
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- **Task 8 – Coverage Reviews**
 - Upcoming Reviews: Otter Tail, Stevens, Faribault, Wilkin,
 - Pending Confirmation: McLeod Polk; Benton; McLeod; Todd; Becker, Mahnomen, Clearwater, White Earth; Pope;
 - Tribal areas, to be paired wherever possible with the county where they reside
- **Task 8 – Subcommittees (Work Group)**
 - New tasks pending

Status MAPS as of this week:



Status MAPS as of LAST week:



Minnesota Public Safety Wireless Data Network Requirements Project

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This Week's Tally

Task	Sub-Tasks & Status						
	POC Data Received	CAD Data Received	User POP Survey Sent	Utilization Survey	CAD Geocoded	KML Created	Coverage Review Completed
Metro/Central	90%	90%	64%	0%	87%	87%	44%
Marcus Bruning	44%	59%	34%	0%	56%	56%	28%
Randy Donahue	20%	55%	28%	0%	45%	45%	8%
Count Totals:	57	76	47	0	70	70	29

Previous Week's Tally

Task	Sub-Tasks & Status						
	POC Data Received	CAD Data Received	User POP Survey Sent	Utilization Survey	CAD Geocoded	KML Created	Coverage Review Completed
Metro/Central	90%	90%	64%	0%	87%	87%	13%
Marcus Bruning	44%	53%	34%	0%	47%	47%	19%
Randy Donahue	20%	48%	25%	0%	40%	40%	8%
Count Totals:	57	71	46	0	65	65	14

- **Upcoming Events/Travel:**
 - None to date
- **New Business:**
 - New Business?

1 Notes

- **Wireless Contracts:**
 - State Contract – check back with Dale Stevens concerning the number of subscribers on each contract
 - GSA Contract – Mark to check in with contract administrator; no luck yet

- Add questions on PSAP applications to the NG911 Survey; (from working group)
- PSAP coordination with Dana Wahlberg;
 - Add questions on PSAP applications to the NG911 Survey; (from working group)
- Legislative Activities are potentially coming.
 - Met with legislator, not likely to be capital costs
 - Legislature is not necessarily involved in the program
- Website: <https://dps.mn.gov/divisions/ecn/Pages/broadband.aspx>;
- POC Survey Releases:
 - Process: Brandon/RIC to email hyperlink and message to all stakeholders on a PSAP-by-PSAP basis; Mark to send out reminders every Tuesday
- Additional Newsletter Topics:
 - Coverage & Radio Propagation Basics
 - Differences between NPSBN LTE, Commercial Services & P25
 - Capacity Basics
 - Quality of Service Basics
 - Coverage Augmentation Strategies & Advantages/Disadvantages
 - Public Safety Broadband Devices
- Great River Outreach conference call on 12 May with Kathleen
 - Reaffirmed their interest; UTC is enthusiastic, but waiting for more direction from FirstNet
 - Kathleen to help coordinate; to forward relevant contacts relative to the data gathering when needed
 - Follow up for Device numbers & types
- **GIS Data**
 - Will need to coordinate with Danna Mackenzie, Danna.Mackenzie@state.mn.us, with regard to the phase 2 infrastructure assessment; however, the data will likely come from NTIA as GIS has restriction its release
- **Task 3 – Tribal**
 - Continue updates to “Tribal Consultation Recommendations”; to include output from Governance
 - Governance Efforts:
 - Effort to develop plan for better engaging tribes on governance:
 - Call held with Anna Marie Hill, MN Indian Affairs Council 5/20;
 - Monte Fronk called on 6/4, he proposes that we organize a meeting with the Emergency Manager at Ripley at a date to be determined
 - Also interviewed Greg Hayes 6/18 (Shakopee Mdewakanton Sioux)
 - Also reach out to Mike Keyport (Grand Portage Ojibwe)
- **Fire Chief Association:** Summary of key data points:
 - Bruce: has agreed to distribute the letter to every fire departments throughout the state
 - 780 fire departments throughout the state ~20,700 fire fighters
 - We can send a message through the state Fire Marshall's office
 - Address letter to the State Fire Marshall's office
 - Some money available from old grants for travel expenses; volunteer only
 - Brandon: Will try to get refreshments available for the evening meetings;
 - Bruce: can send us a link that contains the name and address for every fire department throughout the state of Minnesota
- **Bureau of Criminal Apprehension;** keep on the horizon when it comes time to assess applications
- **Tribes:**

- Need to keep a running list of coordination activities with the tribes as proof of our outreach efforts.
- **NTIA Officer:** Caroline Dunn
- **Task 3 – Tribal**
 - In the context of the Governance and MOA/MOU tasks, FirstNet does not expect the State to resolve all issues with regard to the tribes. FirstNet does expect:
 - The States to summarize what exists and to “characterize” the relationship with each Tribe
 - Indicate the level of tribal participation in the State’s governance structures
 - Highlight the issues that would impact the implementation of the network on tribal lands
 - We are expected to collate the points of contact at each tribe
 - We are expected to quantify the number of potential users at each tribe
 - Background Materials on tribes that were suggested for review:
 - Review of the United States Code, Title 16, Supremacy Clause
 - Review of the State’s Constitution wrt tribes
 - Keep running list of outreach efforts for the Tribes (Mark)
 - Summarize attendance from tribal areas; Outline gaps
 - Keep informed Cassandra O’Hearn